

Dear Conference Participants,

On behalf of the **the European Federation for Immunogenetics (EFI)** and the Local Organizing Committee for the European Federation for Immunogenetics (EFI), we would like to thank you for registering for the upcoming EFI 2024, which will take place in Geneva, Switzerland on **May 20-23, 2024.** 

## VENUE

Palexpo SA Route François-Peyrot 30 CH-1218 Le Grand-Saconnex Web: <u>https://palexpo.ch/</u>

# HOW TO GET TO THE VENUE

How to get from the airport to Palexpo? The best and shortest way is on foot, 10-15 minutes. Once you leave the main airport hall, follow the navigation signs indicating 'Palexpo'. Other transport options make the area a bit longer (bus No 5, taxi).

https://efi-conference.org/travel-hotel/how-to-get-to-the-venue

## REGISTRATION

#### **Registration hours:**

Monday, May 20, 2024	08:00-20:00
Tuesday, May 21, 2024	07:30–18:30
Wednesday, May 22, 2024	08:00-18:30
Thursday, May 23, 2024	08:00-14:00

In case of any unpaid balance, we would like to ask you to pay in advance in order to avoid queues at the Registration Desk.

All delegates will receive a name badge upon registration. **Everyone is kindly requested to wear** his/her badge when attending the conference. Each badge contains a unique QR code, which includes the participant's ID. The QR code on your badge can be scanned to allow access to the social events. Therefore, please remember to always bring your badge with you, even to social events.

Participants may allow exhibitors to scan their QR code using a QR code reader provided by the organizers when visiting the exhibition. This scan allows exhibitors to collect relevant information. The scanning of QR codes by exhibitors is conducted based on the consent provided by the participant. Organizers will securely manage and provide the list of scanned delegates to exhibitors after the conference.

Congress Secretariat GUARANT International spol. s r.o. Českomoravská 19, 190 00 Prague 9, Czech Republic Phone: +420 284 001 444 E-mail: efi2024@guarant.cz





### SELF – CHECK-IN

On-site registration and issue of badges will take place at self-check-in stations. You will receive a QR code before the Conference via email. You can print the QR code or use your mobile device to obtain your badge. Each participant is kindly requested to wear the name badge when attending the Conference. There will be registration desk available in case of any difficulties.

### **Ticket for public transport**

Participants who book their accommodation through the official organizer of the EFI 2024 Conference are entitled to a free ticket for public transport.

How does it work?

- Consent Required: We kindly request your permission to share your email address with the designated hotel handling your reservation. This permission is included in the registration process. This is essential for us to provide you with your electronic transport ticket.
- Ticket Delivery: An electronic ticket for public transportation in Geneva will be sent to your email address a few days before your planned arrival.
- Note: The electronic ticket cannot be sent to you without your consent.

Details of the ticket

- Period of validity: The ticket is valid for your entire stay in Geneva and can only be used within the city.
- Verification: In case of ticket inspections, please present the email with your electronic ticket as proof of your entitlement.
- The electronic ticket is not transferable and is only valid for the guest staying at the hotel.

### PROGRAM

You can find the detailed Final program at following link.

## **BOOK OF ABSTRACT**

The Book of Abstracts will be available on the conference website.

Each participant will receive a password to download via email.

If you are an EFI member, you can view this year 's Book of Abstracts after logging in on the official page of EFI.





# **INSTRUCTION FOR SPEAKERS**

#### Please follow the instructions on our website here.

Please come to the SPEAKER'S READY ROOM at least 1 hour before the start of your session. In this room, the technical support will upload your presentation to the system, test the presentation and check that it displays correctly. Please note that due to technical reasons, uploading your presentation directly in the hall during the break before your session is not possible.

#### Opening Hours of the Speakers' Ready Room

Monday, May 20, 2024	15:30-20:00
Tuesday, May 21, 2024	07:30–18:00
Wednesday, May 22, 2024	08:00–18:30
Thursday, May 23, 2024	07:30-12:30

# **INSTRUCTION FOR POSTERS**

Please follow the instructions on our website here.

# **FREE WI-FI**

SSID: EFI2024 Password: Geneva2024

## CATERING

Coffee breaks take place twice a day and are served in the Exhibition area. A lunch package will be served during the lunch break.

Coffee, tea and water are also available throughout the whole day in the Exhibition area.

# **EXHIBITION**

The Exhibition area is located on the ground floor. You are more than welcome to visit the EFI booth in stand number 15 at 21<sup>st</sup> May from 8:30–16:30 and 22<sup>nd</sup> May from 8:30–16:30

# CERTIFICATE

The certificate of attendance will be sent after the conference by the e-mail.







## SOCIAL PROGRAM

#### Welcome Cocktail

Monday, May 20, 2024, 19:30 - 21:00 Place: Palexpo-Exhibition area or Villa Sarasin

### **Networking Event**

Wednesday, May 22, 2024, 19:45 - 01:00 Price: 105 € / per person Place: Domain Du Grand Malagny, 48-50 Route de Malagny, 1294 Genthod Transportation: Transportation from the venue and vice versa will be provided by shuttle buses. Dress code: Business casual. Comfortable shoes are recommended. There are only a limited number of tickets that can be purchased at the Registration Desk

### **GenDx Tulip run**

The run will take place at 7:00 am on Wednesday, May 22 and you can join by running or walking if you prefer. Profits will be donated to a charity of GenDx choice and GenDx will double the amount raised. After registering and filling in the waiver, you can pick-up your Tulip Run T-shirt during the conference at the GenDx booth before the run as well as bottle with water.

The money raised from the Tulip Run will be used for charitable purposes More information is available on the website <u>https://efi-conference.org/program/social-program</u>

# **EFI 2024 MOBILE APPLICATION**

With the mobile application, you will have access to the detailed program and all the important information related to the conference. Download the mobile app in the App Store / Google Play.



We are looking forward to seeing you in Geneva soon! Conference Secretariat



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